

## 2011-12 Professional Credentialing

### CAP

Classes	Books
<b>Business Credit Principles</b> 9 Monday sessions from 4-8 p.m. September - November 2011 Members        \$500* Non-members    \$600*	**Principles of Business Credit, 6 <sup>th</sup> Edition by NACM
<b>Basic Financial Accounting</b> 13 Monday sessions from 4-8 p.m. November 2011 - February 2012 Members        \$550* Non-members    \$660*	**Accounting, 24 <sup>th</sup> Edition by Warren, Reeve, and Duchae  **Working Papers
<b>Financial Analysis I</b> 10 Monday sessions from 4-8 p.m. March – May 2012 Members        \$500* Non-members    \$600*	**Understanding Financial Statements, 9 <sup>th</sup> Edition by Lyn Fraser & Aileen Ormiston

\*Prices do not include required textbooks.

\*\*All textbooks are to be purchased from NACM National Bookstore ([www.nacm.org](http://www.nacm.org)) unless otherwise noted.

### ACAP

Classes	Books
<b>Business Law</b> 8 Wednesday sessions September - November 2011 Members        \$500* Non-members    \$600*	**Business Law Today, 8 <sup>th</sup> Edition by Miller & Jenz ( <i>Transitioning to 9<sup>th</sup> Edition</i> )  **Study Guide – Comprehensive Edition
<b>Credit Law</b> 12 Wednesday sessions November 2011 – February 2012 Members        \$550* Non-members    \$660*	Same books as Business Law
<b>Financial Statement Analysis: Interpretation and Analysis</b> 11 Wednesday sessions March - May 2012 Members        \$550* Non-members    \$660*	**Financial Statement Analysis: (Using Financial Accounting Information, 12 <sup>th</sup> Edition) by Charles Gibson  **Essentials of Finance: A Supplement

\*Prices do not include required textbooks.

\*\* All textbooks are to be purchased from NACM National Bookstore ([www.nacm.org](http://www.nacm.org)) unless otherwise noted.